

Homes Without Boundaries - Group Registration 2006

Group Name: _____

Project Dates: arrive at the Annex on: _____ **depart on :** _____

Contact person: _____ Have you led an HWB trip before? _____
Every group must have at least one leader who has experience on an HWB house building trip. A pre-trip can be arranged with an experienced group for a leader to gain this experience.

Email: _____ Phone: _____

Billing Address: _____

City: _____ State: _____ Zip: _____

Total number of project participants: _____

Number of houses: _____ Please enclose \$300/house.

Would you like forms laid? _____ Cement slab pre-poured? _____ Payable at Annex

Would you like a building demo video? _____ Please add \$15 if purchasing.

Total amount enclosed: _____

I am responsible for the group registered here and I am an appropriate person to contact to discuss details of our project. I have read, and understand the procedures put forth by Homes Without Boundaries in the Registration Contract regarding Annex space, change orders, and billing, and will abide by them to the best of my ability. All members of my group, students and/or adults, will be asked by me to sign the HWB release and waiver, and I will submit signed releases to HWB prior to our project start date.

Signature

Date

Printed name

Homes Without Boundaries - Registration Contract 2006

Annex Space

The maximum group size is limited to 100 people so as to contain our impact on Hogar de los Ninos. On occasion, a smaller group may be asked to share the annex facilities with another small group. Both groups will have space for sleeping and meeting, while sharing toilets, space for parking, and use of the kitchen. HWB will work with both groups to insure the best use of space for everyone involved. We would ask for your special cooperation in making these weeks work; they are so often an unexpected blessing!

Change Orders

Occasionally, group size or personnel will change after you have ordered your houses, and you will need to change your numbers. Please notify HWB as soon as possible if this is the case.

If you are canceling house materials 10 weeks or less before your trip's start date, you will be charged for those materials and reimbursed when HWB can sell them to another group. Site fees will not be refunded. If you are canceling house materials 4 weeks or less before your trip's start date, you will be responsible for the cost of those materials. *Along with the financial ramifications, please be aware that last minute cancellation of a house has a huge impact on the family that was hoping to receive it.* Please, for their sake, keep us informed as to your building plans.

If you want to add a house, we recommend you do this at least 10 weeks prior to your trip, so that we can be sure to have the materials on hand for your project.

Fees and Billing

Site fees of \$300 per house are submitted as part of registration. Upon receipt of site fees, building materials will be ordered for your group.

House materials will be billed through HWB. Invoices will be sent with a due date just prior to your project start date. Interest will accrue every 30 days as it has in the past. We hope this will reduce confusion for groups and the lumber company. Your prompt payment will be greatly appreciated. Please contact us with any questions.

Payment for water, banos, and sand will be accepted at the Annex. A new fee of \$15 per house will also be charged for the unloading of materials at the annex. If you would like to have your sites leveled, forms laid and/or slabs poured prior to your arrival, make note of it on the registration form. Payment for these services will now also only be accepted at the Annex.